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BY: *JD*

**AFFORDABLE HOUSING PLAN COMMITTEE MINUTES
NOVEMBER 15, 2021**

The web based meeting hosted on Zoom was called to order by Sharon Calitro, City of Danbury ("COD") Planning Director, at 3:03 PM.

Present were Committee Members Sharon Calitro (COD Planning), Jennifer Emminger (COD Planning), Kara Prunty (COD Health), Denise Chance (COD Health), Robert Botelho (Victorian Associates), Robert Taborsak (City Council), Paul Rotello (City Council), Ted Haddad, Jr. (ZC), Perry Salvagne (PC), PJ Prunty (Chamber of Commerce), and Ari Rosenberg (ARC)

Present from FHI Studio was Francisco Gomes.

Absent: Jen Delaney (HACD) and Christie Stewart (SHWorks).

Paul Rotello motioned to accept the October 18, 2021, Robert Taborsak seconded the motion and it was passed unanimously.

Sharon Calitro welcomed the Affordable Housing Plan Committee and turned the meeting agenda over to Francisco Gomes from FHI Studio ("FHI").

Francisco briefly reviewed the agenda for the meeting, which includes a brief review of the project scope and schedule, review of the 2020 Census housing numbers, discussion of the vision statement, review the draft online survey, and discussion of the public workshop.

The project scope consists of five meetings with the AHP Committee. The project team will collect data relevant to housing which includes demographics and socioeconomic trends, housing and housing cost trends, and an inventory of housing and affordable housing and present that information to the Committee with recommendations for best practices and ideas for how the City can respond to housing needs and provide affordable housing. Francisco discussed the details of the community engagement process which consists of a virtual public meeting and an online survey. The final component includes development of a plan document. He detailed the six-month project schedule which includes a public hearing to adopt the AHP.

Francisco discussed the results of the 2020 Census, noting that Danbury now has 33,562 units which is an increase of 2,408 units from the 2010 census. This results in a slight reduction in the City's share of affordable housing to 11.14%.

Francisco next discussed the Affordable Housing Plan Vision Statement. The draft statement was discussed by Committee members and Francisco continued to take live notes as Committee members finalized the Vision Statement.

The Affordable Housing Survey was discussed next. Francisco asked the Committee members to discuss the Survey components and questions.

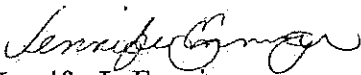
Francisco noted that an in-person public workshop for the POCD is being held on December 2 at the Palace Theater and a virtual workshop will be held on December 9. The public workshop for the Affordable Housing Plan will be held on January 24 at the Danbury Public Library.

The next steps include finalizing a summary of findings, identifying strategies for increasing affordable housing, releasing the online survey, and conducting the public workshop meeting on January 24, 2022.

The next meeting is scheduled for December 20, 2021 at 3 PM via Zoom. Sharon agreed to send the powerpoint viewed at today's meeting to each committee member.

The meeting was adjourned at 4:51 pm.

Respectfully submitted,


Jennifer L. Emminger
Deputy Planning Director

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